

<b>Health and Wellbeing Board (HWB) Proposed Work Programme 2023-2025</b>							
<b>Meeting Date</b>		<b>02-Nov-23</b>	<b>25-Jan-24</b>	<b>25-Apr-24</b>	<b>11-Jul-24</b>	<b>07-Nov-24</b>	<b>23-Jan-25</b>
<b>Items</b>	<b>Lead</b>						
Progress update from West Sussex Housing Group on housing and homelessness	Chair, West Sussex Housing Group		√				
Developing a strategic approach to food and nutrition across West Sussex	Alison Challenger	√					
West Sussex Suicide Prevention Framework and Action Plan 2023-2026	Alison Challenger/ Nicola Rosenberg		√				
Tobacco Control	Alison Challenger/ Dr Kate Bailey			√			
Joint Local Health and Wellbeing Strategy (including HWB Development)	Alison Challenger/ Alison Thomson	√		√			
Pharmaceutical Needs Assessment (PNA) - formal revision due 2025	Jacqueline Clay						
Developing a draft Alcohol Strategy for West Sussex	Alison Challenger/ Daniel MacIntyre					√	

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<b>Items</b>	<b>Lead</b>						
<b>Annual Reports/Actions</b>							
Terms of Reference Annual Review	Erica Keegan			√			
Safeguarding Adults Annual Report	Annie Callanan				√		
Safeguarding Childrens Annual Report	Chris Robson		√				√
Director of Public Health Annual Report	Alison Challenger			√			
HealthWatch West Sussex Annual Report	Zoey Harries				√		
Joint Strategic Needs Assessment (annual summary)	Alison Challenger		√				
Health Protection Assurance Annual Report	Alison Challenger/ Matthew Olley			√			
<b>Standing Items</b>							
<b>On standby</b> HWB - Local Outbreak Engagement Board (Sub-Group of the HWB)	Alison Challenger						
Children First Board (Sub-Group of the HWB)	Marie Foley for Lucy Butler	√	√	√	√	√	√
Better Care Fund Monitoring	Chris Clark	√	√	√	√	√	√
Public Forum	Chairman	√	√	√	√	√	√
Public Health Update	Alison Challenger	√	√	√	√	√	√
Recommendation and Action Tracker	Chairman	√	√	√	√	√	√
Integrated Care System (ICS) (Incorporating Health Inequalities)	Alan Sinclair	√	√	√	√	√	√
<b>HWB Prep Timetable</b>							
<b>Draft Papers for Agenda Prep</b>		<b>05-Oct-23</b>	<b>03-Jan-24</b>	<b>29-Mar-24</b>	<b>14-Jun-24</b>	<b>11-Oct-24</b>	<b>12-Dec-24</b>
<b>Agenda Prep Meeting</b>		<b>10-Oct-23</b>	<b>05-Jan-24</b>	<b>02-Apr-24</b>	<b>17-Jun-24</b>	<b>15-Oct-24</b>	<b>16-Dec-24</b>
<b>Date of HWB Meeting</b>		<b>02-Nov-23</b>	<b>25-Jan-24</b>	<b>25-Apr-24</b>	<b>11-Jul-24</b>	<b>07-Nov-24</b>	<b>23-Jan-25</b>
Venue		County Hall Chichester	County Hall Chichester	County Hall Chichester	County Hall Chichester	County Hall Chichester	County Hall Chichester
<b>Final Papers for Despatch</b>		<b>25-Oct-23</b>	<b>17-Jan-24</b>	<b>17-Apr-24</b>	<b>03-Jul-24</b>	<b>30-Oct-24</b>	<b>15-Jan-25</b>